

## MENTOR 1ST YEAR, 2ND QUARTER

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*Interaction Topic:*

*Other*

*Date of Meeting*

*Start and End Time*

*Location:*

*Second Quarter Activities:*

- ☐ Discuss classroom problems and possible solutions.
- ☐ Prepare for end-of-semester procedures (eg: posting grades; final exams; log semester grades; make-up exams).
- ☐ Review policies and traditions regarding holiday events.
- ☐ Help mentee with how to use district test results to adapt instruction.
- ☐ Discuss individual student academic progress and possible interventions.
- ☐ Discuss parental involvement (ie. newsletters, websites; home folders; positive phone calls).
- ☐ Assess progress made toward grade-level expectations/course-level expectations (GLES/CLES)
- ☐ Add professional development days to PD log.
- ☐ Beginning Teacher Assistance Program required by DESE; make arrangements to attend (if applicable).
- ☐ Celebrate together! Make a big deal of it.
- ☐ Review new curriculum for second quarter.
- ☐ Review spring conference procedures

*Comments/Explanations:*

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*Attachments:*

*Attachment:*

*Attachement:*

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